

PAYMENT AUTHORIZATION



EVERGREEN
CONSTRUCTION COMPANY
 7706 Six Forks Rd.
 Raleigh, NC 27615

Vendor: _____

Date: _____
 Due Date: _____
 Complex: _____

1. Invoice # _____
 Invoice Date _____
 Invoice Total _____
 Description _____

 Location/Unit # _____
 Charge to: Site () Tenant ()
 Comments _____
 Authorized by _____

2. Invoice # _____
 Invoice Date _____
 Invoice Total _____
 Description _____

 Location/Unit # _____
 Charge to: Site () Tenant ()
 Comments _____
 Authorized by _____

3. Invoice # _____
 Invoice Date _____
 Invoice Total _____
 Description _____

 Location/Unit # _____
 Charge to: Site () Tenant ()
 Comments _____
 Authorized by _____

Vendor Code _____

Complex	Account	Amount

(Home Office)
 Approved by _____

Vendor Code _____

Complex	Account	Amount

(Home Office)
 Approved by _____

Vendor Code _____

Complex	Account	Amount

(Home Office)
 Approved by _____