## Mingo Village Apartments

2371 Federer Drive Knightdale, NC 27545 (919) 266-6446

Thank You for your interest in Mingo Village Apartments, offering 1, 2, and 3 bedroom apartments. Enclosed is our rental application that must be filled out completely. If a question does not apply to your situation, please answer N/A. We also ask that you use a pen when completing the application. Again, thank you for inquiring about Mingo Village!

The following income restrictions apply for all persons applying for housing.

Household	30% of Median Income	50% (	of Median Income	60% o	f Median Income				
Size	Maximum Annual Income	Maxim	um Annual Income	<u>Maxim</u>	um Annual Income				
1	23,130		38,550		44,940				
2	26,430		44,050		51,360				
3	29,730		49,550		57,780				
4	33,030		55,050		64,200				
5	35,700		59,500		69,360				
6	38,340		63,900		74,520				
7	40,980		68,300		79,620				
		<u>1BR</u>	<u>2BR</u>	<u>3BR</u>					
Rent Schedu	le:								
(For 30% Ho	ouseholds)	3 @ \$484	9 @ \$555	7 @ \$605					
(For 50% Ho	ouseholds)	3 @ \$740	4 @ \$790	5 @ \$840					
(For 60% Households)		6 @ \$840	23 @ \$890	16 @ \$940					
Utility Allowance:		\$135	\$176	\$217					
(estimated utility cost per month – based on average utility cost for water, sewer & electricity)									
Security Dep	Security Deposit: One Month's Rent								

Minimum 1	Income	Req	uirement:
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(For 30% Households)	\$14,856	\$17,544	\$19,728
(For 50% Households)	\$21,000	\$23,184	\$25,368
(For 60% Households)	\$23,400	\$25,584	\$27,768

For Section 8 Cert./Voucher: 2.5 x (tenant rent + utility allowance) or \$3,600, whichever is greater)

No Pets Allowed

Smoking, including E-cigarettes will be prohibited in all residential units including porches and balconies. Smoking will be permitted 25 feet and beyond from all buildings. This policy applies to all residents, guests, employees, service personnel, and all other visitors to the property.

## **Application Requirements**

- 1. Completed and signed application.
- 2. \$25.00 money order or check payable to Evergreen Construction to cover the cost of the credit and criminal reports that we will run. An additional \$25.00 will be required if applicants have different last names or the same last name but separate credit (i.e. parent/child). This applies to everyone 18 and older.
- 3. Enclose a copy of each household member(s) birth certificate.
- 4. Enclose a copy of each household member(s) social security card.

Return the above information to: **Mingo Village Apartments** 2371 Federer Drive Knightdale, NC 27545





FOR OFFICE USE	- IN PENCIL
APT. COMMUNITY:	
DATE REC'D:	
TIME REC'D:	
MGR INITIALS:	

# **Rental Application**

Please print in ink, <u>answer NO or N/A where applicable</u>, initial all corrections, and do not use white out. All Blanks must be completed.

		use write of	it. All Blanks mus	t de completed.			
		AF	PPLICANT INFORMAT	ION			
Applicant's Full Name:				Desired Move in Date:			
Bedroom Size Requeste	d: Er	nail Address:		*			
			ESIDENCE INFORMAT SIDENTIAL HISTORY M				
Current Residence	Street:						
City:		State:	ZIP:	Telephone:			
Cell Phone Number:			Drivers License	Number:			
Lived here from:	to:		Do you Rent	or Own 🗆			
Reason for moving:							
Landlord Name:							
Landlord Address:							
City:		State:	ZIP:	Telephone:			
Previous Residence	Street:						
City:		State:	ZIP:				
Lived here from:	to:		Rent 🗆 or Ow	Rent 🗌 or Own 🗌			
Reason for moving:							
Landlord Name:							
Landlord Address:							
City:		State:	ZIP:	Telephone:			
Previous Residence	Street:						
City:		State:	ZIP:				
Lived here from:	to:		Rent 🗆 or Ow	n 🗆			
Reason for moving:							
Landlord Name:							
Landlord Address:							
City:		State:	ZIP:	Telephone:			
		co-	APPLICANT INFORMA	ITION			
Co-Applicant's Full Nam	e:						
			: INFORMATION – CO SIDENTIAL HISTORY M				
Current Residence	Street:						
City:		State:	ZIP:	Telephone:			
Cell Phone Number:			Drivers Licer	se Number:			
Lived here from:	to:		Do you Rent	or Own			
Reason for moving:							

Initial\_\_\_\_

Lar	Landlord Name:							
Lar	ndlord Address:		V					
Cit	y:		State:	ZIP		Telephone:		
Pre	evious Residence	Street:						
Cit	у:		State:	ZIP				
Liv	red here from:	to:		Ren	t 🗌 or Own 🔲			
Rea	ason for moving:							
Lar	ndlord Name:							
Lar	ndlord Address:					1440		
City	y:		State:	ZIP:		Telephone:		
Pre	evious Residence	Street:						
City	y:		State:	ZIP:				
Liv	ed here from:	to:		Ren	t 🗌 or Own 🗌			
Rea	ason for moving:							
Lar	ndlord Name:							
Lan	ndlord Address:				-			
City	y:		State:	ZIP:		Telephone:		
(2,977,78)	HICH ARE CONSIDER	RED FULL-TIME			STITUTION. THE		S NEED NOT BE	
	Name	Relation to Head	Birth Date	Gender	Student	Employed	Marital Status	SS Number
1		HEAD		M □ F □	Y   N   N   P/T   P/T	Y □ N □ How	Single   Married   Separated   Widowed	
				м 🗆	Y 🗆 N 🗆	Long	Single  Married	
2				F□	F/T   P/T	N  How Long	Separated   Widowed	
				м 🗆	Y	Y	Single 🗌 Married 🔲	
3				F 🗆	F/T   P/T	N   How Long	Separated   Widowed	
				м 🗆	Y	Υ□	Single 🗌 Married 🔲	
4				F□	F/T   P/T	N  How Long	Separated   Widowed	
				м 🗆	Y 🗆 N 🗆	Y	Single  Married	
5				F 🗆	F/T	N  How Long	Separated  Widowed	
				м 🗆	Y	Υ□	Single 🗌 Married 🔲	
6				F 🗆	F/T   P/T	N  How Long	Separated  Widowed	
				МП	Y 🗆	Υ□	Single [	
7				F	F/T   P/T	N  How Long	Separated  Widowed	

	ne household members reside 100% of the time:	in the household	100% of the time	e? Y 🗌 N 🗍	If no, please list th	nose not living in the
Anticipated	d changes in household size w	vithin the next 12	months? Y \ N	☐ If yes, ex	plain:	
Anticipated	d change in number of studen	ts within the nex	t 12 months? Y [	]N ☐ If yes	s, explain:	
			DISABILITY ST	ATUS		
senses, or	eel I meet the definition of ha activities. el that I do not meet the def			A CATALON CONTRACTOR DE L'ACCESSATION		ition that limits movement,
	or anyone in your household uire any accommodations or			9		
			CARE ATTEND	ANT		
Will you ha	ve a Care Attendant living wi	th you? Y N	☐ If yes, F/T ☐	or P/T 🗌		
Name of Ca	are Attendant:					
Address:						
City:		State:	ZI	P:	Telephone:	
<ol> <li>Been ar</li> <li>If yes, who</li> <li>Been re</li> </ol>	rested and charged with a minimum in who	sdemeanor or felerat state	ony? Y  N  O			
3. Been ev	in who icted? Y  \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \					
Do you hav	re a Section 8 voucher or cert	ificate? Y 🗌 N 🛭				(10-20-0)
Do you hav	e any pets? Y \( \sime\) \( \sime\) If ye	s, list breed and	weight:			
*Pets are	Only permitted in senior p	roperties*				
How did yo	u hear about our apartment o	community?				
(PLEASE PF	ROVIDE INFORMATION FOR T	WO PEOPLE NOT	EMERGENCY COM PLANNING TO OC MERGENCY, OR TO	CUPY THE PR		MAY CONTACT IN THE EVENT
Name:		Relationship:			Telephone:	
Address:			City:		State:	Zip:
Name		Relationship:			Telephone:	
Address:			City:		State:	Zip:
		AUT	OMOBILE INFOR	MATION		
Model:	Make:	AUT	Color:	RMATION	Tag #:	

Program regulations for this community require that all applicants/tenants reveal all sources of income and assets. This application is not considered complete and therefore cannot be processed until the following questionnaire of income and assets have been completed by each household member 18 years of age and older (not required for care attendants).

#### NAME:

#### **INCOME AND ASSETS** (EACH HOUSEHOLD MEMBER 18 YRS AND OLDER MUST COMPLETE SEPARATE INCOME AND ASSETS FORMS) Type of Asset Including any accounts held for dependents Estimated Source Contact for Verification Many Value (list each separately) Institution Name: \$ Telephone: Y $\square$ N $\square$ Checking Account Institution Name: \$ Telephone: Institution Name: \$ Telephone: YDND Savings Account Institution Name: \$ Telephone: Institution Name: YDND Debit Cards \$ Telephone: NOT including debit cards related to the accounts Institution Name: listed above \$ Telephone: Institution Name: Certificates of Deposits YDND \$ Telephone: Institution Name: Money Market Funds Y | N | \$ Telephone: Institution Name: Mutual Funds/Stock Y $\square$ N $\square$ \$ Telephone: Institution Name: Treasury Bills $Y \square N \square$ \$ Telephone: Institution Name: IRA or 401k Y $\square$ N $\square$ \$ Telephone: Institution Name: YDND Company Retirement Accounts \$ Telephone: Institution Name: Annuities Income Y D N D \$ Telephone: Institution Name: Life Insurance Policies (Whole Life) $Y \square N \square$ \$ Telephone: YDND Institution Name: Pension Funds \$ (Account Not receiving payments on a regular basis) Telephone: Institution Name: Trust Accounts YUNU \$ If yes, is it revocable? Telephone: Institution Name: Personal Property held for Investment Y | N | \$ Telephone: Institution Name: Mortgage or Deed of Trust $Y \square N \square$ \$ Telephone: Cash on Hand including Cash Applications i.e. List all sources or accounts: $Y \square N \square$ \$ Paypal, Venmo, CashApp, etc. Institution Name: House/Real Estate Y $\square$ N $\square$ \$ Telephone: Institution Name: Rental Property YONO \$ Telephone: Institution Name: Other Investments Y | N | \$ Telephone: Have you received any lump sum payments such as the following: Y $\square$ N $\square$ \$ Details: Inheritances Lottery or other winnings Y | N | \$ Details: Y N N \$ Details: Insurance Settlements Workers Compensation Settlements Y \ \ \ \ \ \ \$ Details: Social Security Disability Settlements YOND \$ Details: Unemployment Compensation Settlements Y \( \subseteq N \subseteq \) \$ Details: VA Disability Settlements Y | N | \$ Details: Y \( \Bar \) \$ Details: Severance Pay Y $\square$ N $\square$ \$ Details: Capital Gains Y $\square$ N $\square$ \$ Details: Other (Including Crypto Currency) Have you disposed of any assets for less than Fair Market Value within the last two years? (Please state if the sale was due to foreclosure, bankruptcy or divorce.) $Y \square N \square$ If yes, explain:

Income						
Type of Income		How Many	Estimated Monthly Amount	Source Contact for Verification		
Employment (Wages & Salary)  How long?  If less than 1 year, start date:	Y 🗆 N 🗆		\$	Institution Name: Address: Telephone: Institution Name: Address: Telephone:		
Income from a Business or Profession	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Military Pay, including all allowances	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Social Security: Include any amounts received for household dependents	Y N D		\$	Institution Name: Telephone:		
SSI: Include any amounts received for household dependents	Y 🗆 N 🗀		\$	Institution Name: Telephone:		
Disability and Death Benefits (other than SSI) Include any amounts received for household dependents	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
TANF/Work First or other Public Assistan	ce Y 🗌 N 🗎		\$	Institution Name: Telephone:		
Alimony	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Child Support (include all support whethe ordered or not)	er court		\$	Institution Name: Telephone:		
Unemployment Compensation	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Workers' Compensation	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Severance Pay	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Retirement Income	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Pensions (Receiving payments on a regular basis)	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Annuities Income	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Insurance Policies Income	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Scholarships, Grants, Educational Entitler Include any amounts received for household dependents			\$	Institution Name: Telephone:		
Income from Rental Property	Y 🗆 N 🗆		\$			
Work Study Programs	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Long Term Care Payments	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Income from Training	Y   N		\$	Institution Name: Telephone:		
Other Income (Including GoFndMe)	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Regular Recurring Gifts (Such as but not limited to: Receiving m- gifts or non-cash contributions from pers- the household for rent, utilities, groceries and/or misc household supplies)	ons outside s, clothing		\$	Please explain:		
verify information provided on this applic revealed all assets currently held or previ	ation and my s ously disposed that the state	signature is n I of and that ements made	ny consent to o I have no othe in this applica	ity for residence. I authorize the owner/manager to obtain such verification. I certify that I have er assets other than those listed on this form (other tion are true and complete to the best of my deral law.		
I understand that this application and all property.	related inquire	es will be use	d only for its r	elevance to screening and occupancy at this		
Signature:			_	Date:/		

I (we) understand that this application must be filled out completely and accurately. I (we) certify that the information provided is accurate and I (we) understand that any misrepresentations will disqualify me (us). I (we) further certify that the housing occupied on these premises will be my (our) permanent residence and I (we) do not/will not maintain a separate subsidized rental unit at any other location. By signing this application, I (we) hereby authorize the management (or agent) of this complex, for the purpose of this application, to contact and obtain any information required from any of the individuals or entities listed on this application, or from any other individuals or entities as may be required. Management further reserves the right to release this information for purposes of collecting outstanding debts. I (we) understand that the managing agent will verify, in writing through a third party the information provided on this application. I (we) also understand that my household wages are subject to being verified through a third party source(s) by agencies designated by the U.S. Federal Government to administer this housing program. WARNING Section 1001 of the Title 18, United States Code provides, "Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals or covers up by any trick, scheme, or device a material fact, or makes any false, fictitious or fraudulent statements or representations, or makes or uses any false writing or document knowing the same to contain false, fictitious or fraudulent statements or entry, shall be fined under this title or imprisoned not more than five years, or both. If this application is approved, one month's prorated rent and security deposit or partial payment of deposit must be paid and lease and tenant certification must be executed in advance before occupancy of the apartment. NO REFUND WILL BE MADE except to comply with state and federal guidelines. All rent is due and payable in advance on the FIRST DAY OF THE MONTH. Application will not be processed until applicant pays application fee of \$\_ \_\_. Fee must be in the form of a check or money order payable to Evergreen Construction Co. Fee is Non-Refundable. BY SIGNING BELOW, I CERTIFY I HAVE READ AND UNDERSTAND ALL THE ABOVE Signatures: Applicant:\_ Co-Applicant: Adult household member:\_\_\_ Adult household member: Please review the statement below and provide the requested information, if you are willing: "Information regarding race, ethnicity, and sex designation solicited on this application is requested in order to assure the Federal Government that federal laws prohibiting discrimination against applicants on the basis of race, color, national origin, religion, sex, familial status, age, and disabilities are complied with. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluation of your application or to discriminate against you in any way. However, if you choose not to furnish, the owner is required to note the race/national origin and sex of individual applicants on the basis of visual observation or surname. Race Ethnicity Gender American Indian/Alaska Native 🗌 \*I do not wish to furnish this Applicant: Asian 
Black or African American Hispanic or Latino Not Hispanic or Latino Male [ information \[ \] \_\_\_\_ (initial) Native Hawaiian/Pacific Islander Race Ethnicity Gender American Indian/Alaska Native Asian Black or African American Co-\*I do not wish to furnish this Male [ Applicant: Hispanic or Latino | Not Hispanic or Latino | information [ \_\_\_\_ (initial) Native Hawaiian/Pacific Islander

\*Race/national origin and sex of individual applicants were completed based on visual observation \_\_\_\_\_ (MGR initial)

## TENANT RELEASE AND CONSENT

I/We		the undersigned	hereby authorize	all
persons or companies in the ca	ategories listed below to r	elease without lia	bility, information	
regarding employment, income	e, and/or assets to	vner or agent)		for
purposes of verifying informati	ion on my/our apartment	rental application	£.	
INFORMATION COVERED I/We understand that previous and inquiries that may be requincome, and assets; medical or cannot be used to obtain any icontinued participation as a Qu	uested include, but are not r child care allowances. I, information about me/us t	: limited to: perso /We understand t	onal identity; emplo hat this authorizat	oyment, ion
GROUPS OR INDIVIDUALS THAT The groups or individuals that limited to:		he above informa	ation include, but a	re not
Past and Present Employers Previous Landlords (including Public Housing Agencies) Support and Alimony Providers Colleges, Universities, and Highe	r Educational Institutions	gencies Retire stration Banks	ans Administration ment Systems and Other Financi utions	al
CONDITIONS  I/We agree that a photocopy of original of this authorization is or signed. I/We understand I/we hincorrect.	n file and will stay in effect	for a year and on	e month from the d	
SIGNATURES		1	j	
Applicant/Resident	(Print Name)	Date		
		/	1	
Co-Applicant/Resident	(Print Name)	Date		
			1	
Adult Member	(Print Name)	Date		
			1	
Adult Member	(Print Name)	Date		

NOTE: THIS GENERAL CONSENT MAY NOT BE USED TO REQUEST A COPY OF A TAX RETURN. IF A COPY OF A TAX RETURN IS NEEDED, IRS FORM 4506, "REQUEST FOR COPY OF TAX FORM" MUST BE PREPARED AND SIGNED SEPERATELY.