Pittsboro Village Apartments

400 Honeysuckle Road Pittsboro, NC 27312 (919) 542-5410

Thank You for your interest in Pittsboro Village Apartments, offering 1 and 2 bedroom apartments. Enclosed is our rental application that must be filled out completely. If a question does not apply to your situation, please answer N/A. We also ask that you use a pen when filing it out. Again, thank you for inquiring about Pittsboro Village Apartments!

The following income restrictions apply for all persons applying for housing.

Maximum Adjusted Income

	1 Person	2Person	3 Person	4 Person	5 Person
Very Low	37,100	42,400	47,700	52,950	57,200
Low	59,300	67,800	76,250	84,700	91,500
Moderate	64,800	73,300	81,750	90,200	97,000

<u>1BR</u> <u>2BR</u>

Rent Schedule: 8 @ \$0 - \$781 20 @ \$0 - \$827

Rent Based on Income - Rental Assistance Available

Utility Allowance: \$153 \$191

(estimated utility cost per month – based on average utility cost for water, sewer & electricity)

Security Deposit: \$595 \$625

Minimum Income Requirements:

 With RA
 None
 None

 Without RA
 \$17.952
 \$19.584

For Section 8 Cert./Voucher 2.5 x (tenant rent + utility allowance) or \$3,600, whichever is greater

No Pets Allowed

Smoking, including E-cigarettes will be prohibited in all residential units including porches and balconies. Smoking will be permitted 25 feet and beyond from all buildings. This policy applies to all residents, guests, employees, service personnel, and all other visitors to the property.

Application Requirements

- 1. Completed and signed application.
- 2. Application fee is \$35 for all household members 18 years of age and older paid by check or money order to Evergreen Construction.
- 3. Enclose a copy of each household member(s) birth certificate.
- 4. Enclose a copy of each household member(s) social security card.

Return the above information to: Pittsboro Village Apartments 400 Honeysuckle Rd.

Pittsboro, NC 27312







APT. COMM	IUNITY:		
DATE REC'D	ŧ,		777
TIME REC'D			

Rental Application

Please print in ink, <u>answer NO or N/A where applicable</u>, initial all corrections, and do not use white out. <u>All Blanks must be completed</u>

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APPLICANT INFORMATION								
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CO-APPLICANT INFORMATION								
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Do all of the household members reside in the household 100% of the time? Y \square N \square If no, please list those not living in the household 100% of the time:							
Anticipated char	nges in household size wit	hin the next 12 m	onths? Y	☐ N ☐ If yes, exp	lain:		
Anticipated char	nge in number of students	within the next 1	2 months?	Y □ N □ If yes,	explain:		
			CARE ATTE	ENDANT			
Will you have a	Care Attendant living with	you? Y 🗆 N 🗆	If yes, F/7	Γ 🗌 or P/T 🔲			
Name of Care A	ttendant:						
Address:							
City:		State:		ZIP:	Telepho	one:	
		GEN	IERAL INF	ORMATION			
Have you, your	spouse, or any other prop	osed occupant eve	er:				
Been arreste If yes, who	d and charged with a mise	demeanor or felon t state	y? Y □ N what yea	□ ar			
	d to register as a sex offe		_ what year	r			
3. Been evicted If yes, when	l? Y □ N □ wher	e					
Do you have a S	Section 8 voucher or certif	icate? Y \square N \square					
Do you have any	y pets? Y 🗌 N 📗 If yes,	list breed and we	eight:				
	permitted in senior pr						
How did you hea	ar about our apartment co	mmunity?					
(PLEASE PROVI	DE INFORMATION FOR TW	O PEOPLE NOT PI				HOM WE MAY	CONTACT IN THE EVENT
Name:		Relationship:			Telephon	ne:	
Address:			City:		Sta	ate:	Zip:
Name		Relationship:			Telephon	ne:	
Address:			City:		Sta	ate:	Zip:
		AUTO	MOBILE IN	IFORMATION			
Model:	Make:		Color:		Tag #:		
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Program regulations for this community require that all applicants/tenants reveal all sources of income and assets. This application is not considered complete and therefore cannot be processed until the following questionnaire of income and assets have been completed by each household member 18 years of age and older (not required for care attendants).

NAME:

INCOME AND ASSETS (EACH HOUSEHOLD MEMBER 18 YRS AND OLDER MUST COMPLETE SEPARATE INCOME AND ASSETS FORMS)						
Type of Asset Including any accounts held for dependen	ts	How Many	Estimated Value	Source Contact for Verification (list each separately)		
Checking Account	Y 🗆 N 🗆		\$	Institution Name: Telephone: Institution Name: Telephone:		
Savings Account	Y 🗆 N 🗆		\$	Institution Name: Telephone: Institution Name: Telephone:		
Debit Cards NOT including debit cards related to the listed above	Y N accounts		\$	Institution Name: Telephone: Institution Name: Telephone:		
Certificates of Deposits	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Money Market Funds	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Mutual Funds/Stock	Y 🗌 N 🗌		\$	Institution Name: Telephone:		
Treasury Bills	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
IRA or 401k	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Company Retirement Accounts	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Annuities Income	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Life Insurance Policies (Whole Life)	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Pension Funds (Account Not receiving payments on a regu	Y 🗌 N 🗍 ılar basis)		\$	Institution Name: Telephone:		
Trust Accounts If yes, is it revocable?	Y		\$	Institution Name: Telephone:		
Personal Property held for Investment	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Mortgage or Deed of Trust	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Cash on Hand including Cash Applications i.e. Paypal, Venmo, CashApp, etc	Y 🗆 N 🗆		\$	List all sources or accounts:		
House/Real Estate	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Rental Property	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Other Investments	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Have you received any lump sum payment	s such as th	e following:				
Inheritances	Y 🗆 N 🗆		\$	Details:		
Lottery or other winnings	Y 🗆 N 🗆		\$	Details:		
Insurance Settlements	Y 🗆 N 🗆		\$	Details:		
Workers Compensation Settlements	Y 🗆 N 🗆		\$	Details:		
Social Security Disability Settlements	Y 🗆 N 🗆		\$	Details:		
Unemployment Compensation Settlements	Y 🗆 N 🗆		\$	Details:		
VA Disability Settlements	Y 🗆 N 🗆		\$	Details:		
Severance Pay	Y 🗆 N 🗆		\$	Details:		
Capital Gains	Y 🗌 N 🗌		\$	Details:		
Other (Including Crypto Currency)	Y 🗆 N 🗆		\$	Details:		
Have you disposed of any assets for less the foreclosure, bankruptcy or divorce.) Y \(\square\$ I	nan Fair Marl N 🔲 If yes,	ket Value with explain:	nin the last two	o years? (Please state if the sale was due to		

Income						
Type of Income		How Many	Estimated Monthly Amount	Source Contact for Verification		
Employment (Wages & Salary) How long? If less than 1 year, start date:	Y 🗆 N 🗆		\$	Institution Name: Address: Telephone: Institution Name: Address:		
				Telephone:		
Income from a Business or Profession	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Military Pay, including all allowances	Y 🗌 N 🗌		\$	Institution Name: Telephone:		
Social Security: Include any amounts received for household dependents	Y N		\$	Institution Name: Telephone:		
SSI: Include any amounts received for household dependents	Y□ N □		\$	Institution Name: Telephone:		
Disability and Death Benefits (other than SSI) Include any amounts received for household dependents	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
TANF/Work First or other Public Assistan	ce Y 🔲 N 🔲		\$	Institution Name: Telephone:		
Alimony	Y 🗌 N 🗍		\$	Institution Name: Telephone:		
Child Support (include all support whether ordered or not)	er court		\$	Institution Name: Telephone:		
Unemployment Compensation	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Workers' Compensation	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Severance Pay	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Retirement Income	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Pensions (Receiving payments on a regular basis)	Y 🗌 N 🗌		\$	Institution Name: Telephone:		
Annuities Income	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Insurance Policies Income	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Scholarships, Grants, Educational Entitler Include any amounts received for household dependents			\$	Institution Name: Telephone:		
Income from Rental Property	Y 🗌 N 🗌		\$			
Work Study Programs	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Long Term Care Payments	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Income from Training	Y 🗆 N 🗆		\$	Institution Name: Telephone:		
Other Income (Including GoFndMe)	Y 🗌 N 🗍		\$	Institution Name: Telephone:		
Regular Recurring Gifts (Such as but not limited to: Receiving m gifts or non-cash contributions from pers the household for rent, utilities, groceries and/or misc household supplies)	ons outside		\$	Please explain:		
verify information provided on this applic revealed all assets currently held or prev	ation and my lously dispose that the stat	signature is red of and that ements made	ny consent to I have no oth in this applica	lity for residence. I authorize the owner/manager to obtain such verification. I certify that I have er assets other than those listed on this form (other ation are true and complete to the best of my ederal law.		
I understand that this application and all property.	related inqui	res will be use	ed only for its	relevance to screening and occupancy at this		
Signature:				Date:/		

C. <u>Miscellaneous Information</u>

1.	Do you pay any child care expenses for children age 12 or younger that enables a family member to go to work or to school? (Note: This amount should not exceed the amount earned at work or should not exceed a sum reasonably expected to cover class time and travel time to and from classes. Also, for this expense to be allowed as a deduction from income, the amount is not to be paid to a family member living in the household, is not to be reimbursed by an agency or individual and is allowed only if there is no adult member of the household capable of providing the care.)					
	() Yes () No Estimated Annual Amount					
2.	Do you have any handicapped assistance expenses which enable a family member (including the handicapped members) to work. (Note: This deduction may be given for expense amounts which exceed 3% of annual income provided they are not paid to a member of the household or reimbursed by an agency or individual.)					
	() Yes () No Estimated Annual Amount					
	DEFINITION OF DISABILITY AND HANDICAP					
fol	<u>Individual with disability</u> . A person is considered disabled if the person meets the criteria of either of the lowing:					
	1. The person has an inability to engage in any substantial gainful activity, but with use of auxiliary apparatus can otherwise participate in gainful activity, by reason of any medically determinable physical or mental impairment, where the disability:					
	a. Has lasted or can be expected to last for a continuous period of not less than 12 months, or which can be expected to result in death, and					
	b. Substantially impedes the ability to live independently, and					
	c. Is of such a nature that such ability could be improved by more suitable housing conditions, or					
	d. In the case of a sight impaired person who is at least 55 years old (within the meaning of sight impairment as determined in Section 223 of the Social Security Act), is unable, because of the sight impairment, to engage in substantial gainful activity in which he/she has previously engaged with some regularity over a substantial period of time.					
	e. Receipt of veteran's or Social Security Disability payments benefits for disability, whether service-oriented or otherwise does not automatically establish disability.					
	2. The person has a developmental disability; a severe, chronic disability which:					
	 a. Is attributable to a mental or physical impairment or combination of mental or physical impairment; and 					
	b. Was manifested before age 22; and					
	c. Is likely to continue indefinitely; and					
	d. Results in substantial functional limitations in three or more of the following areas of major life activity:					
	(1) Self-Care (2) Recentive and expressive language					

- Learning
- Mobility
- Self-direction
- Capacity for independent living
- Economic self-sufficiency
- e. Reflects the person's need for a combination and sequence of special, interdisciplinary or generic care, or treatment, or for other services which are of lifelong or extended duration and are individually planned and coordinated.

Individual with handicap.

- 1. A person with a physical or mental impairment that:
 - a. Is expected to be of long-continued and indefinite duration; and
- b. Substantially impedes the person or is of such a nature that the person's ability to live independently could be improved by more suitable housing conditions.

		J
substantially limits or such an impairment.	m handicap further means, with respect to a person, a physical or mental in one or more major life activities; a record of such an impairment; or being report. THIS TERM DOES NOT INCLUDE CURRENT ILLEGAL USE OF OR A BSTANCE. As used in this definition:	regarded as having
a. I	Physical or mental impairment includes:	
	(1) Any physiological disorder or condition, cosmetic disfigurement,	or anatomical loss

- (1) Any physiological disorder or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the following body systems: neurological; musculoskeletal; special sense organs; respiratory, including speech organs; cardiovascular; reproductive; digestive; genito-urinary; hemic and lymphatic; skin; and endocrine; or
- (2) Any mental or psychological disorder, such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

 The term "physical or mental impairment" includes, but is not limited to, such diseases and conditions as orthopedic, visual, speech and hearing impairments, cerebral palsy, autism, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, human immunodeficiency virus (HIV) infection, acquired immunodeficiency syndrome (AIDS), mental retardation, emotional illness, drug addiction (other than addiction caused by current, illegal use of a controlled substance) and alcoholism.
- b. Major life activities means functions such as caring for one's self, performing major tasks, walking, seeing, hearing, speaking, breathing, learning and working.
- c. Has a record of such an impairment means has a history of, or has been misclassified as having a mental or physical impairment that substantially limits one or more of major life activities.
 - d. Is regarded as having an impairment means:
 - (1) Has a physical or mental impairment that does not substantially limit one or more major life activities but that is treated by another person as constituting such a limitation;
 - (2) Has a physical or mental impairment that substantially limits one or more major life activities only as a result of the attitudes of others toward such impairment; or
 - (3) Has one of the impairments defined in paragraph 2 a (1) and 2 a (2) of this definition but is treated by another person as having such an impairment.

Persons which meet the definition of disabled or handicapped qualify for a \$400.00 deduction to their annual income when determining rent contribution and certain other deductions. If after reading the definitions above you feel that you qualify and would like to request this adjustment to your income, please indicate in the space provided:

	(the		Yes, I feel that I meet the definition of handicapped and/or disabled as defined above and would re like to request the \$400.00 adjustment to income.
	(not) requ	No, I feel that I do not meet the definition of handicapped or disabled as defined above and therefore do uest the \$400.00 adjustment to income.
to confi	rm	your	cated your desire to request this adjustment, then we will need only sufficient information (documentation) qualification for the handicapped/disabled status. Failure to provide this information may result in the deductions.
Would y	ou/	like 1	to request a handicapped designed unit?
	()	Yes
	()	No
Would y	ou/	like 1	to request reasonable accommodations/modifications to the unit?
	()	Yes, I would like to request
	()	No
FOR C	ONC	GRE	GATE HOUSING ONLY
Would y	ou/	like	to request a specific service or services?
	()	Yes, I would like to request

) No

MEDICAL EXPENSE QUESTIONNAIRE * FOR ELDERLY, HANDICAPPED OR DISABLED ONLY *

1.	Are you currently under the care of a physician, optometrist, ENT, etc. where you are having to pay for bills not covered by medical insurance? () Yes () No								
	If yes, please provide the following:								
	Name of Physician	Name of Physician							
	Address								
	Phone	Phone							
	Name of Physician	Name of Physician							
	Address								
	Phone	Phone							
2.	Are you currently having to take medication that is not cov								
	If yes, provide the following:								
	Name of Pharmacy	Name of Pharmacy							
	Address	Address							
	Phone	Phone							
	Name of Pharmacy	Name of Pharmacy							
	Address								
	Phone	Phone							
3.	Are you currently paying for hospital bills not covered by m	nedical insurance? () Yes () No							
	If yes, please provide the following:								
	Name of Hospital	Name of Hospital							
	Address	Address							
	Phone	Phone							
	Total amount owed \$	Total amount owed \$							
	What is the estimated amount that you will spend over the next 12 months to reduce the amount owed? \$	What is the estimated amount that you will spend over the next 12 months to reduce the amount owed? \$							
4.	Do you pay medical insurance premiums?	() Yes () No							
	If yes, please provide the following:								
	Name of Insurance Co.	Name of Insurance Co.							
	Address	Address							
	Phone	Phone							
	Monthly premium amount \$	Monthly premium amount \$							

 $I \ (we) \ understand \ that \ this \ application \ must \ be \ filled \ out \ completely \ and \ accurately. \ I \ (we) \ certify \ that \ the \ information \ provided \ is$ accurate and I (we) understand that any misrepresentations will disqualify me (us). I (we) further certify that the housing occupied on these premises will be my (our) permanent residence and I (we) do not/will not maintain a separate subsidized rental unit at any other location.

By signing this application, I (we) hereby authorize the management (or agent) of this complex, for the purpose of this application, to contact and obtain any information required from any of the individuals or entities listed on this application, or from any other individuals or entities as may be required. Management further reserves the right to release this information for purposes of collecting outstanding debts.

I (we) understand that the managing agent will verify, in writing through a third party the information provided on this application.

I (we) also understand that my household wages are subject to being verified through a third party source(s) by agencies designated by the U.S. Federal Government to administer this housing program.

WARNING

Section 1001 of the Title 18, United States Code provides, "Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals or covers up by any trick, scheme, or device a material fact, or makes any false, fictitious or fraudulent statements or representations, or makes or uses any false writing or document knowing the same to contain false, fictitious or fraudulent statements or entry, shall be fined under this title or imprisoned not more than five years, or both.

If this application is approved, one month's prorated rent and security deposit or partial payment of deposit must be paid and lease

and tenant cer	tification must be executed in a	dvance before occupancy of the apartmen ue and payable in advance on the FIRST	t. NO REFUND	WILL BE MADE except to comply
		plicant pays application fee of \$ uction Co. Fee is Non-Refundable.	Fee must	t be in the form of a check or
BY SIGNING BI	ELOW, I CERTIFY I HAVE READ	AND UNDERSTAND ALL THE ABOVE		
Signatures:				
Applicant:				Date:/
Co-Applicant:_				Date:/
Adult househo	ld member:			Date:/
Adult househo	ld member:			Date://
•	hear about our apartment cor	nmunity? Newspaper () Other () Explain		() Resident ()
Date posses	sion of apartment desired		<u> </u>	
Comments:				
Please review th	ne statement below and provide the	e requested information, if you are willing:		
Development or sex, familial sta This information	HUD, that federal laws prohibiting atus, age and handicap status are on will not be used in evaluating you	ested by the apartment owner in order to ass discrimination against all tenant applicants on complied with. You are not required to furnish r application or to discriminate against you in gin and sex of individual applicants on the bas	the basis of race the information, any way. Howev	, color, national origin, religion, but are encouraged to do so. er, if you choose not to furnish it,
Applicant:	Ethnicity Hispanic or Latino Not Hispanic or Latino	Race American Indian/Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian/Pacific Islander ☐ White ☐	Gender Male □ Female □	*I do not wish to furnish this information ☐ (initial)
Co- Applicant:	Ethnicity Hispanic or Latino Not Hispanic or Latino	Race American Indian/Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian/Pacific Islander ☐ White ☐	Gender Male □ Female □	*I do not wish to furnish this information ☐ (initial)
*Race/national	l origin and sex of individual app	olicants were completed based on visual o	bservation	(MGR initial)

TENANT RELEASE AND CONSENT

I/We	, the ur	ndersigned hereby authorize all
persons or companies in the cate	gories listed below to release	without liability, information
regarding employment, income, a	and/or assets to(owner or a	gent) for
purposes of verifying information	on my/our apartment rental a	application.
and inquiries that may be reques income, and assets; medical or c	ted include, but are not limite hild care allowances. I/We un ormation about me/us that is r	g me/us may be needed. Verifications d to: personal identity; employment, derstand that this authorization not pertinent to my eligibility for and
GROUPS OR INDIVIDUALS THAT The groups or individuals that malimited to:		ove information include, but are not
Past and Present Employers Previous Landlords (including Public Housing Agencies) Support and Alimony Providers Colleges, Universities, and Higher Ed Utility Company		n Banks and Other Financial
original of this authorization is or signed. I/We understand I/we hincorrect.	n file and will stay in effect for	for the purposes stated above. The a year and one month from the date and correct any information that is
SIGNATURES		
Applicant/Resident	(Print Name)	/
Co-Applicant/Resident	(Print Name)	Date
Adult Member	(Print Name)	Date
Adult Member	(Print Name)	/ Date

NOTE: THIS GENERAL CONSENT MAY NOT BE USED TO REQUEST A COPY OF A TAX RETURN. IF A COPY OF A TAX RETURN IS NEEDED, IRS FORM 4506, "REQUEST FOR COPY OF TAX FORM" MUST BE PREPARED AND SIGNED SEPERATELY.